

# SUMMER DAY CAMP

## PROGRAM INFORMATION

- Camp hours of operation: Monday – Friday from 7:30 a.m. – 6:00 p.m.
- Late fee of \$1.00 per minute after 6:00 p.m.
- **Children must be signed in and signed out daily by an authorized adult.**
- Drop-off and pick-up site will be the picnic pavilion from 7:30 – 9:00 a.m. and from 4:00-6:00 p.m. (if raining it will be indoors in the gym)
- Children will get into age groups at 9 a.m. to begin days' activities.
- Program held indoors and outdoors.
- Please label your child's name on items brought to camp (towels, shirts, caps, bags).
- Sneakers, shorts, and T-shirts are recommended for active and safe play.
- Children will receive (3) Camp T-shirts: please wear shirt to camp each day.
- Send waterproof sunscreen or sun protection lotions to camp.
- Please leave all electronic equipment at home.
- If your child becomes sick at camp you will need to make arrangements to pick him or her up within appropriate time. Please do not bring a sick child to camp.
- Behavior such as fighting, swearing, disrespectful language, endangering others, inappropriate gestures, destruction of equipment, failure to comply with program rules and failure to cooperate with staff and other will not be tolerated.
- **Parents will be notified of misbehaviors:**
  - 1<sup>st</sup> warning – letter or phone call
  - 2<sup>nd</sup> warning – letter to meet with parent/child
  - 3<sup>rd</sup> warning – letter, meet with parent, & suspension for a few days
  - 4<sup>th</sup> warning – meet with parents and possible removal from program (no refunds will be issued).
- **No medications can be administered to campers or stored by staff.** Children with asthma inhalers may leave them with the camp coordinator (these will be kept in the first aid kit). No medications may be put in the campers lunch sack. Parents will need to make arrangements for any medication to be administered by an authorized adult (family member or a friend); note on file.
- **Children will need a note on file if they are to ride bike to and from camp with specific dates and times.** They will also need a bike lock to secure bike to rack; department not responsible for stolen items.
- **Children will only be allowed to leave with persons you have listed on the pick-up list. If plans change parent needs to bring a note at sign-in time of changes.**
- **Children need to bring a sack lunch and drink, and two separate sacks (snacks/drinks for morning and afternoon).** Plenty of ice water on site through out the day. Do not bring morning snacks on field trip days. **NAMES on all Sacks!**
- **All field trips fees and special activities are covered in the cost of the program.** Children can bring extra money, but are responsible for their own money.
- Campers must participate in the planned group outings. If your child cannot attend other arrangements will need to be made for the day. No visitors may accompany your child to camp. Parents are always welcomed to visit or eat lunch with the children.
- A detailed calendar of events will be given out to registered campers on the first day of camp. Field trip permission form will also need to be signed that day. **Campers will need to be on site by 8:30 a.m. on field trip days.**
- Payment of a returned check must be taken care of at Town Hall located on 500 Poplar View Parkway. A \$25 fee will be charged for a returned check.